

# **Grissom Middle School Parent Involvement Policy**

***Grissom Middle School will engage in the development of a Parent Involvement Policy in compliance with Section 1118 of the Elementary and Secondary Education Act (ESEA).***

- ***Parents/guardians will be provided with syllabi and curriculum guides from all teachers at Grissom's Open House / Meet the Teacher Night in the fall. At that time, parents will be informed of Grissom's status as a schoolwide Title I school and review the Parent – Student – Teacher Compact and Parent Involvement Policy. Information regarding our Title I program will also be shared regularly at the Grissom Booster meetings each month. At Parent-Teacher Conferences in the fall and spring, parents have the opportunity to learn about the specific Title I Program and services that are provided for their children and how they may participate in the planning and evaluation of the Parent Involvement Policy and program.***  
***[(b), (c)(1), (c)(4)(B), (e)(14)]***
- ***Each spring, a parent meeting will be held to review the interventions provided to students, analyze assessment data, and review the Parent – Student – Teacher Compact and the Parent Involvement Policy and to offer suggestions for improvements to the Title I program.***  
***[(c)(1), (c)(2), (c)(3), (c)(4)(C), (c)(5), (e)(4)]***
- ***Every parent/guardian will receive notification every 5 weeks regarding students' academic and behavior progress. This will be done through progress reports and report cards.***  
***[(c)(4)(A), (d)(2)(B)]***
- ***Parent reports for MEAP and IOWA assessments are sent home in a timely fashion which explains all the scores to the parents/guardians. In addition, a letter goes home from the district which includes information on how they may seek clarification of the test scores. Our teachers and counselors are readily available through e-mail and voice mail to answer questions. Translated versions are available upon request.***  
***[(c)(4)(B), (d)(2)(C), (e)(1), (e)(5), (e)(14), (f)]***
- ***Each year at Fall Conferences we review with parents the Parent – Student – Teacher Compact. Parents receive this compact with registration packets and these responsibilities are reinforced at parent meetings and at conferences throughout the year. If parents have any comments or thoughts on how this compact may be improved, suggestions can be shared with the school administrators.***  
***[(d)(1), (d)(2)(A)]***

- **Parents are provided instructions to set up an individual account on the Parent Portal, a web-based, 24 hour accessible tool to view students' academic progress and attendance. Counselors work with parents as needed to provide hands-on assistance to create the account. In addition, translation assistance is provided as needed.**  
**[(d)(2)(B), (e)(1), (e)(2), (f)]**
- **Parents/guardians will receive training on how to access a variety of on-line assistance models via the school website. Internet-based supplemental instructional support programs may be accessed from home.**  
**[(e)(2), (e)(4)]**
- **Online textbooks for math, science, and social studies can be accessed from home by parents and students to reinforce skills taught in the classroom. These textbooks can be viewed through individual teacher's websites, linked to the Grissom website.**  
**[(e)(2)]**
- **Parent/guardian resource sites are available both through Grissom's website and monthly newsletter.**  
**[(e)(2)]**
- **The following opportunities are made available to incoming Grissom's students:**
  - **The counselors and school administrator visit the feeder elementary schools to provide an orientation to the middle school program.**
  - **Future Grissom students are bussed to Grissom for an on-site orientation and a school visit in the spring.**
  - **A parent orientation meeting is held in the spring to provide parents with information on middle school curriculum and expectations and to answer questions about the middle school experience.**  
**[(e)(1), (e)(2), (e)(4)]**
- **Members of Grissom's staff are trained to work with a diverse population of students and families and to help families during times of economic, social and emotional crisis. Grissom counselors are available to work with students and families as well.**  
**[(e)(3)]**
- **Parents and guardians are invited to be active participants on our School Improvement Team. Volunteer opportunities are posted in our newsletter and offered at our Booster Club Meetings. Interested parents may contact the school principal or assistant principal.**  
**[(c)(5), (d)(2)(C), (e)(4)]**

- ***Opportunities for parental/guardian involvement in programs such as athletics, band, and booster activities are made available. Notices are placed on Grissom’s website and in monthly newsletters. Parents are encouraged to contact their child’s teacher, a counselor, Booster officers or administrators for involvement opportunities.***  
**[(d)(2)(C)]**
- ***Grissom teachers, counselors, and administrators make themselves readily available to address parent concerns. Parents/guardians may contact Grissom staff through phone calls, e-mails, and notes in student agendas.***  
**[(e)(2)]**
- ***Parents/guardians will be provided with pertinent school and district information such as surveys, portions of the newsletter, education strategies, parent education meetings, etc., in English and various languages as needed.***  
**[(e)(5), (f)]**
- ***Parent education opportunities are offered at various times, including morning programs, afternoon programs and evening programs.***  
**[(c)(2)]**
- ***Translators are available at Parent Teacher Conferences or via the Language Line Service.***  
**[(e)(5), (f)]**
- ***Information provided on the district website can be translated into a family’s native language by selecting the appropriate country flag on the bottom of the screen.***  
**[(e)(5), (f)]**
- ***The Inotuch “Robocall” System is used to communicate important information to families via the telephone throughout the year.***  
**[(c)(4)(A)]**
- ***Parents who have concerns regarding the educational program, Title I intervention services or the Parent Involvement Policy can share those concerns with the school administrator and / or the WCS Director of State and Federal Programs at the administration building.***  
**[(c)(5)]**

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