

# Jefferson Elementary Parent Involvement Plan

*In accordance with The No Child Left Behind Act of 2001*

Parents, staff, and the building administrator have developed this Parent Involvement Plan in accordance with NCLB Section 1118 activities which are accomplished at **Jefferson Elementary** in the ways listed in each section.

NCLB Section	Ways in Which <b>Jefferson Elementary</b> Staff Accomplish these Activities
<p><b>1118 (c) (1)</b> Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved</p>	<p>An annual meeting is held which includes information for parents on:</p> <ul style="list-style-type: none"> <li>• Meet the staff</li> <li>• Intervention and programing that will be held for the 2015-2016 school year</li> <li>• Explain the criteria to parents about entering and exiting intervention programs</li> <li>• Give an overview of the School Improvement Plan, last year's data, and Jefferson's current strategies and goals for the year</li> <li>• Review and re-approve the School-Parent Involvement Plan and explain their rights to the process and school planning</li> <li>• Distribute and discuss the Parent Compact</li> <li>• Seek input from the parents as to how better support them throughout the school year</li> </ul>
<p><b>1118 (c) (2)</b> Offer flexible number of meetings at times convenient to parents and provide transportation, child care, or home visits as it relates to parent involvement</p>	<p>Meetings are offered at times convenient for parents and if needed, transportation, child care, and home visits can be arranged:</p> <ul style="list-style-type: none"> <li>• Jefferson provides a minimum of three meetings that include flexible times during the morning, afternoon, and evening</li> </ul>
<p><b>1118 (c) (3)</b> Involve parents in an ongoing and timely way in the planning, reviewing, and improvement programs under Title I, including the development of the Parent Involvement Plan and schoolwide Plan</p>	<p>Parents are involved in the development of the school improvement plan and Title I Program development in the following ways:</p> <ul style="list-style-type: none"> <li>• Perception Surveys</li> <li>• Parent attendance during School Improvement meetings (Parent Representatives)</li> <li>• Parent feedback on the Home/School Compact and Parent Involvement Plan at the Spring Title I Evaluation Meeting</li> </ul>
<p><b>1118 (c) (4) (A)</b> Provide parents of Title I children timely information</p>	<p>Parents are provided information regarding the school programs in the following ways:</p> <ul style="list-style-type: none"> <li>• Fall parent meetings</li> <li>• Parent/Teacher Conferences</li> <li>• Monthly School Newsletters</li> <li>• Parent Handbook, Compact, and Parent Involvement Plan</li> <li>• School Website: <a href="http://school.wcskids.net/jefferson">http://school.wcskids.net/jefferson</a></li> <li>• Remind 101 instant text communication</li> </ul>
<p><b>1118 (c) (4) (B)</b> Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the proficiency levels students are expected to meet</p>	<p>Parents are provided information about the school's curriculum, assessments, and proficiency level expectations in the following ways:</p> <ul style="list-style-type: none"> <li>• Meet the Teacher (Curriculum and Common Core expectations are explained during this meeting)</li> <li>• Title I Fall Parent Night and Spring Parent Night (Parent Compact and the Parent Involvement Policy is explained at this meeting)</li> <li>• Teacher's Newsletters</li> <li>• Parent/Teacher Conferences</li> <li>• Parent/Teacher Email</li> <li>• Monthly School Newsletters</li> <li>• Parent Handbooks</li> <li>• School Website: <a href="http://school.wcskids.net/jefferson/">http://school.wcskids.net/jefferson/</a></li> <li>• Remind 101 Text Communication</li> </ul>

<p><b>1118 (c) (4) (C)</b> Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision making as it relates to their child’s education, and to respond to any suggestions as soon as possible</p>	<p>Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways:</p> <ul style="list-style-type: none"> <li>• Perception Surveys</li> <li>• Parent attendance during School Improvement Meetings (Parent Representatives)</li> <li>• Parent Feedback on the Home/School Compact and Parent Involvement Plan during the Fall/Spring Title I Meeting.</li> <li>• PTO Meetings</li> </ul>
<p><b>1118 (c) (5)</b> Ensure that if the schoolwide program plan is not satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the Local Education Agency</p>	<p>If parents are not satisfied with the school improvement plan or programs, they have opportunities to make comments by:</p> <ul style="list-style-type: none"> <li>• Participating in Parent Surveys</li> <li>• Attending the Title 1 Fall and Spring Meetings</li> <li>• Attending and reviewing the plan when applicable at PTO meetings</li> </ul>
<p><b>1118 (d) (1)</b> Jointly, with parents, develop a compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement</p>	<p>The Parent/School Compact was developed by Jefferson parents and the entire school staff. All staff members share in the responsibility for improved student academic achievement.</p>
<p><b>1118 (d) (2) (A)</b> Include a schedule for Elementary Parent/Teacher Conferences, at least annually, during which the Compact will be discussed with parents as it relates to the individual child’s achievement</p>	<p>The Parent/School Compact will be shared annually at Parent/Teacher Conferences each fall. This is an opportunity for the parents and the teacher to share ways in which they can jointly support the child’s learning at home and school.</p>
<p><b>1118 (d) (2) (B)</b> Provide frequent reports to parents on their child’s progress</p>	<p>Student progress is reported to parents in several different ways at a variety of time throughout the school year including:</p> <ul style="list-style-type: none"> <li>• Progress Reports</li> <li>• Report Cards</li> <li>• Phone Calls</li> <li>• Emails</li> <li>• Parent Meetings</li> <li>• Parent/Teacher Conferences</li> <li>• Daily Agendas</li> <li>• Parent Portals</li> </ul>
<p><b>1118 (d) (2) (C)</b> Afford parents of children receiving Title I services, reasonable access to staff, opportunities to volunteer, and participate in their child’s class, and observation of classroom activities</p>	<p>School staff ensure parents have access to communicate with them about their child’s education in a variety of ways including:</p> <ul style="list-style-type: none"> <li>• Providing communication through the use of agendas/communication folders daily.</li> <li>• Teacher face to face communication at dismissal daily.</li> <li>• Provide parents’ access to Parent Portal, email, and telephone daily.</li> <li>• Parent/Teacher conferences.</li> <li>• Provide and encourage volunteering in the classroom and all support programs with in the school.</li> <li>• Parents are encouraged to participate in all meetings and their input is encouraged which include but are not limited to the fall and spring Title I meetings.</li> </ul>
<p><b>1118 (e) (1)</b> Shall provide assistance to parents served by the school in</p>	<p>School staff annually shares the State’s content expectations with parents, the state’s annual assessment (MStep) with parents, and how to monitor their child’s</p>

<p>understanding the State’s academic content standards, the State and Local assessments, and how to monitor their child’s progress</p>	<p>progress.</p> <ul style="list-style-type: none"> <li>• Parent Reports</li> <li>• Newsletter</li> <li>• PTO</li> <li>• Title I Fall and Spring Meeting</li> </ul>
<p><b>1118 (e) (2)</b> Shall provide materials and training to help parents work with their children at home to improve their children’s achievement</p>	<p>Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child’s academic progress. These include:</p> <ul style="list-style-type: none"> <li>• Provide training to parents on how to improve vocabulary skills at home and with the use of books.</li> <li>• Provide parent at home literacy and vocabulary training each trimester.</li> </ul>
<p><b>1118 (e) (3)</b> Shall educate staff in the value and utility of parents’ contributions. Staff shall receive guidance in ways to reach out to parents, to communicate with parents, to coordinate and implement parent involvement programs, and to build relationships between the parents and the school</p>	<p>On-going professional development for staff on effective ways to increase parent involvement occurs annually.</p>
<p><b>1118 (e) (4)</b> Shall coordinate and integrate parent involvement programs and activities with other programs that encourage and support parents in more fully participating in the education of their children</p>	<p>Coordination with other programs for parent involvement includes:</p> <ul style="list-style-type: none"> <li>• Jefferson will host a school wide science night.</li> <li>• Spring Beats and Eats</li> <li>• Kindergarten teachers will hold transition activities for incoming students.</li> </ul>
<p><b>1118 (e) (5)</b> Shall ensure information is shared with parents in a language and format they can understand</p>	<p>Information is shared with parents in a language and format they can understand. Examples include:</p> <ul style="list-style-type: none"> <li>• Classroom newsletters (Translated)</li> <li>• School Newsletter (Translated)</li> <li>• Remind 101</li> <li>• PTO</li> <li>• Title I Meetings</li> <li>• Translation to all pertinent information that occurs during the school year</li> </ul>
<p><b>1118 (e) (14)</b> Shall provide other reasonable support for parental involvement activities as parents may request</p>	<p>Parents are provided with other reasonable support such as:</p> <ul style="list-style-type: none"> <li>• Support for completing school required forms such as background checks, field trip permission, and all pertinent school forms by utilizing the language line, parent interpreters, and the English Language Liaison.</li> </ul>
<p><b>1118 (f)</b> Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children</p>	<p>Staff provide opportunities for full parent participation:</p> <ul style="list-style-type: none"> <li>• Support for completing school required forms such as background checks, field trip permission, and all pertinent school forms by utilizing the language line, parent interpreters, and the English Language Liaison.</li> </ul>