

Warren Consolidated Administrative Guidelines

6450 - LOCAL PURCHASING

The Superintendent shall purchase school equipment and supplies from vendors within the confines of the District whenever possible, providing that price, quality, and service of the local vendor compare favorably with those from non-local vendors. Quotations shall be solicited from non-local vendors in order to establish a fair market price for equipment and supplies.

Local vendors may be given preference if their quoted price is within five percent (5%) of the low bid or quoted price provided that all other matters are equal. The Superintendent shall make all authorized purchases as s/he deems best after carefully weighing all matters.

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