

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2022-2023

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 4/12/23 Time drill was held 9:30 am

Exact time required to evacuate/shelter/secure 1 min

Total Participants 400

Remarks Instead of using the PA to announce the start of the drill  
we used our walkie talkies. 4 out of 40 staff members did not have their walkie turned on.

The cone entered their classrooms to their surprise. We believe using the walkies to alert colleagues is a more realistic experience.

Total required drills complete to date 3

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 4/12/23

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden

Date of Drill 3/22/2023 Time drill was held 2:00 pm

Exact time required to evacuate/shelter/secure 3 min

Total Participants 400

Remarks Students and staff moved to thier  
secure locations efficiently. Directions were read from the EOP

Total required drills complete to date 2

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 3/22/2023

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- Lock Down – **\*3 required**  
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- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEM

Date of Drill 1/24/2023 Time drill was held 9:20 AM


Exact time required to evacuate/shelter/secure IMMEDIATE

Total Participants 400

Remarks A SHORT ANNOUNCEMENT WAS GIVEN BY THE PRINCIPAL REVIEWING THE ALICE ACRONYM AND THAT THIS A CHOICE BASED PROTOCOL. THE CONE WAS AN INTERNAL THREAT.

Total required drills complete to date 2

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 1/24/2023

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 1/11/2023 Time drill was held 10 AM

Exact time required to evacuate/shelter/secure 2 MIN

Total Participants 400

Remarks STUDENTS AND STAFF HAD PRACTICED  
WHERE TO GO YESTERDAY, SO TODAY'S DRILL WENT  
EXTREMELY SMOOTH.

Total required drills complete to date 1

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 1/11/2023

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
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**TIME OF DRILL**

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 11/21/2022 Time drill was held 3:05 PM

Exact time required to evacuate/shelter/secure 1 MIN

Total Participants 400

Remarks STUDENTS AND STAFF EXITED QUIETLY AND QUICKLY

Total required drills complete to date 3

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/21/22

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
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- Other (e.g. bus evac.)

**TIME OF DRILL**

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 10/17/2022 Time drill was held 1:45 PM

Exact time required to evacuate/shelter/secure 2 MIN

Total Participants 400

Remarks SEVERAL WOF STUDENTS HAD TO BE AWOKEN TO PARTICIPATE

Total required drills complete to date 2

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/17/22

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden

Date of Drill 10/4/22 Time drill was held 1:35 pm

Exact time required to evacuate/shelter/secure 30 sec

Total Participants 410

Remarks ALICE protocol - external threat

Total required drills complete to date 1

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/5/22

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**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School \_\_\_\_\_

Date of Drill \_\_\_\_\_ Time drill was held \_\_\_\_\_

Exact time required to evacuate/shelter/secure \_\_\_\_\_

Total Participants \_\_\_\_\_

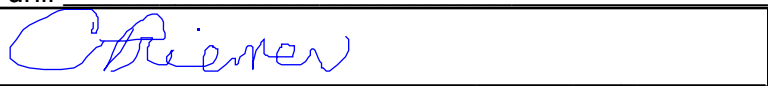
Remarks \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total required drills complete to date \_\_\_\_\_

Name and title of person conducting drill \_\_\_\_\_

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

- Drill Submitted Electronically Date \_\_\_\_\_