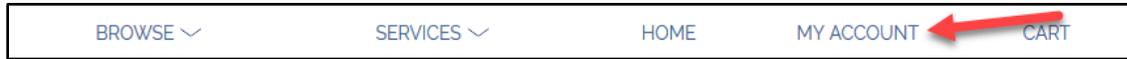
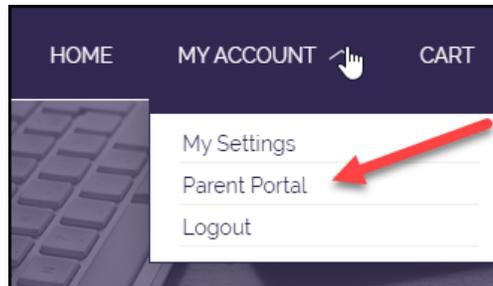


# HOW TO PICK DAYS IN PARENT PORTAL

1. Go to your school's Web Store and **LOGIN** using your email address and password.
2. Select **MY ACCOUNT** from the top menu.



3. Select **PARENT PORTAL**.



4. Select the **Calendar** icon (📅) to access the class calendar.

Registrations with Balance			
Student	Class	Balance Due	Card On file
Joseph Lopez	20/21 Cake Decorating Baking & Pastries	\$20.00	Visa: 1111 04/24
Ariel Lopez	Pick-a-Day Child Care 2020-21 Pick-a-Day Child Care	\$0.00	Visa: 1111 04/24
Joseph Lopez	Pick-a-Day Child Care 2020-21 Pick-a-Day Child Care	\$0.00	Visa: 1111 04/24

5. Select days of future attendance.

Mon Check All / Uncheck All	Tue Check All / Uncheck All	Wed Check All / Uncheck All	Thu Check All / Uncheck All	Fri Check All / Uncheck All
Jan 18	Jan 19	Jan 20	Jan 21	Jan 22
<input type="checkbox"/> Attend AM				
<input type="checkbox"/> Attend PM				
<input type="checkbox"/> Drop-In				

6. All selections will be saved in real-time so you can close the window, once complete.